

## INFORMATION FOR INTERNATIONAL STUDENTS – 2023/2024

INSTITUTIONAL DETAILS	
Name of the University	Universidade Federal do ABC (UFABC) Federal University of ABC (UFABC)
Address (for mail and courier)	UFABC - International Affairs Office Avenida dos Estados, 5001, Santa Teresinha. Santo André, São Paulo, Brazil. Zipcode 09210-580
Contact person for incoming exchange students to UFABC	Bruna Caroto Cano Incoming Mobility Officer Phone: +55 11 3356-7222 / +55 11 3356-7224 incoming@ufabc.edu.br

ADMISSION INFORMATION	
Academic Calendar of 2023	Please <a href="#">find here</a> more information about study terms. Classes at UFABC will start on September 18 <sup>th</sup> . International students are advised to arrive 1 week prior classes begin to arrange final accommodation details, to register at the Federal Police Department, and participate in the UFABC welcome week.
Accommodation	UFABC does not provide student housing, however we suggest some options for websites for search: a) “Morar UFABC” & “Repúblicas UFABC” (Facebook groups): <a href="https://www.facebook.com/groups/508526529199286/">https://www.facebook.com/groups/508526529199286/</a> ; <a href="https://www.facebook.com/groups/633597580013005/">https://www.facebook.com/groups/633597580013005/</a> . b) <a href="#">Airbnb</a> ; c) <a href="#">Roomgo</a> ; d) Hostels: there are plenty in São Paulo close to subway stations, which makes it easy to reach Santo André by train. We suggest either one of two hostels that are part of Hostelling International. One of them is Praça da Árvore Hostel, close to Praça da Árvore subway station. You can make reservations on their website (in English). The other one is Pousada dos franceses, close to Avenida Paulista, and you can make reservations on their website (in English) and find more information about it.
Study Visa	The visa must be obtained BEFORE the student’s entrance in Brazil at any Brazilian consulate. The students must get a special type of visa called <b>TEMPORARY VISA ITEM IV</b> to be able to enter in Brazil. The Brazilian Consulate within your area of jurisdiction will require you to fill out <a href="#">a visa application form</a> to obtain it. After you apply for your

	student visa and receive it, do not forget to bring your original and copy of the approved visa.
Cost of living	To apply for the visa, students will be required to provide proof of sufficient funds for their stay in Brazil. The Brazilian government does not request proof of a specific amount of money, however, the expected cost of living in the ABC region is between R\$ 1.500,00 and R\$ 2.500,00 per month, depending on the type of accommodation and life style.
Mates program	The Mates Program aims to promote integration between international students and UFABC students and the University as a whole. The Mates is responsible for assisting international students upon their arrival in Brazil and throughout the semester, helping them in many different ways. To participate, please <a href="#">fill out the form</a> so we can paired a UFABC student with you taking into account yours programs, language knowledge and campus proximity. If you are interest please fill out the form until July, 15 <sup>th</sup> .

AFTER ADMISSION - ADDITIONAL INFORMATION	
UFABC Institutional Account	<p>With 10 days left for the start of classes, you can already register an institution account at UFABC according to the following instructions:</p> <p>Access the link <a href="https://acesso.ufabc.edu.br/cadastro/index">https://acesso.ufabc.edu.br/cadastro/index</a> and fill in your passport number in the "Passport" option, choose your login and create a password. With this user you will be able to access the institutional e-mail of UFABC and the academic portal of SIGAA (UFABC Academic system).</p>
Documents to provide before arriving in Brazil	<p>Carefully read the document below (INTERNATIONAL ADMISSION IN BRAZIL</p> <p>FOR STUDY PURPOSE). It is important that you have the documents informed in this list before arriving in Brazil.</p>

## INTERNATIONAL ADMISSION IN BRAZIL FOR STUDY PURPOSE

### **Visa**

To enter and stay in Brazil, students of all nationalities must issue the Temporary Visa IV - for study purposes.

To issue the visa, it is necessary to fill out the [electronic visa application form](#) and present the documentation required by the Brazilian Consulate or Embassy in the country where the student reside.

### **National Migration Registry (RMN) and Residence Permit**

All international students, after arriving in Brazil, must go to the Federal Police within 30 days to obtain the National Migration Registration Card and the residence permit. Among the necessary documents, the following documents should preferably be provided by the student **while still in the country of origin** :

- Legalized birth or marriage certificate\*, or consular certificate, containing the affiliation data (full name of parents);
- Legalized criminal record certificate\* or equivalent document issued by the competent judicial authority where you have resided in the last 5 years;
- Documentation proving their own financial capacity or those responsible for maintaining the person concerned in Brazil during the period they intend to remain in the country (bank statements), or proof of granting a scholarship, when applicable (if the student receives a scholarship from UFABC, the declaration will be issued by the University itself);

### **\* Legalization of Documents:**

This procedure mainly involves two sequential steps:

- 1 ) "Legalization": usually made at the Ministry of Foreign Affairs of the country where the document was issued;
- 2 ) "Consularization ", carried out at the Consular Office of the country for which the document is intended.

**Apostille** : In order to eliminate steps 1 and 2, and make the legalization process faster, some countries have signed the [Hague Apostille Convention](#) , allowing, with a single act - of the " apostille ", that the document is valid in all other signatory countries to the Convention. Check if your country is a signatory in order to have the documents apostilled .

**Translation:** In Brazil, foreign documents, even apostilled, are only able to produce effects with the respective sworn translation. This, in turn, can only be carried out in Brazil. Thus, it is necessary to provide a [sworn translation in Brazil](#) of the documents that have been apostilled.

**Brazilian Taxpayer Number (CPF)**

The CPF is an essential document in Brazil, in addition to being mandatory for those who want to open bank accounts, buy cell phone chip, among other situations.

For scholarship holders it is essential to obtain a CPF number even before arriving in Brazil.

We recommend that the student obtain the CPF by filling out the [electronic form](#) and going to the Brazilian Consular Authority closest to his/her country of residence.

It is possible to obtain the CPF upon arrival in Brazil, but the student must be aware that the procedure may be more difficult and time-consuming.